



ARTHRITIS CARE VOLUNTEER ROLE DESCRIPTION

ARTHRITIS CARE

TRAINING VOLUNTEER

*Empowering
people with arthritis.*

Volunteer Position	Training Volunteer
Responsible to	Training Services Supervisor
Purpose of Role	<ul style="list-style-type: none">• To deliver self management training courses from the Arthritis Care portfolio• Following appropriate selection and training, there may be opportunity to deliver other identified training programmes
Main Responsibilities	<ul style="list-style-type: none">• Delivering self management training, in accordance with organisational quality standards:<ul style="list-style-type: none">○ Preparing for and delivering Challenging Arthritis Courses and other self management training from the Arthritis Care portfolio in accordance with organisational quality standards○ Acting as 'reserve' training volunteer in respect of agreed courses and providing temporary cover on occasions○ Liaising with co-trainers as necessary ahead of and during the programme to ensure effective delivery○ Completing routine administration before, during and after the course• Participating in the marketing and promotion of courses in the local area, in liaison with the administration assistant (training)• Identifying (and possibly booking) suitable venues for courses in the local area in liaison with the administration assistant (training)
Time	- We hope that, following initial training and accreditation, you will continue to volunteer with Arthritis Care for at least 2 years
- Length of commitment	- We envisage that each training volunteer will deliver a minimum of two self management programmes per annum in order to maintain ongoing accreditation and competence
- Estimated hours	- Arthritis Care self management training is delivered in a variety of formats, some of which may include evenings

and / or weekends

Skills and Qualities	- Personal experience of living with and self-managing arthritis (E)
E – Essential	
Criteria	- Some experience of delivering training to adults (D)
D – Desirable	- Good awareness of disability issues (E)
Criteria	- Good awareness of the practical application of the social model of disability (D)
	- Good communication skills including listening skills (E)
	- Good team working skills (E)
Other matters	Volunteers will need to have access to suitable transportation in order to reach course venues